NEXTWORKS

AI Prompt CHEAT SHEET

"You Are Now A _____"

Transform the AI into various roles or perspectives to tailor responses.

EXAMPLES:

- "You are now a travel guide for Italy. Describe the best places to visit in Rome."
- "You are now a personal fitness coach. Create a 30-day workout plan for beginners."
- "You are now a historical expert on Ancient Egypt. Explain the significance of the pyramids."

"How to Structure A Prompt"

Ensure clarity and detail in prompts to get the desired response.

GUIDELINES:

Specify the Role:
Define the role or perspective for the AI.

EXAMPLE: "As a financial advisor, provide investment tips for beginners."

Include Context: Offer background information or context.

EXAMPLE: "Given the rise in remote work, suggest tools for improving team collaboration."

Define the Output Format:
Specify how the response should be structured.

EXAMPLE: "Create a list of five benefits of meditation, each with a brief explanation."

"Writing Styles"

Explore different writing styles for various purposes.

EXAMPLES:

PROFESSIONAL

"In today's business landscape, effective communication is paramount. Here are three strategies to enhance clarity in your emails."

CONVERSATIONAL

"Hey there! Let's chat about how to make your home cozier. Here are some tips to get you started."

PERSUASIVE

"Imagine a world where your energy bills are cut in half. Investing in solar panels can make this a reality."

"How to Emulate A Writing Style"

Guide the AI to replicate specific writing styles or authors.

GUIDELINES:

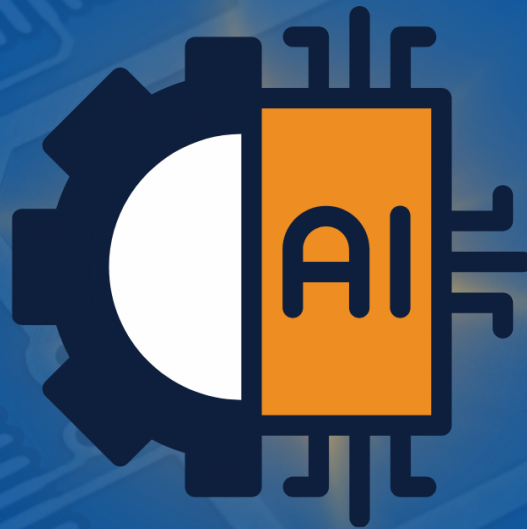**Identify Key Elements:** Note the author's tone, vocabulary, and sentence structure.

EXAMPLE:

"Emulate the style of J.K. Rowling by using vivid descriptions and magical themes."

Provide Samples:
Offer text examples to help guide the style

EXAMPLE:

"Here's a sample paragraph from Hemingway. Write a similar story with concise sentences and strong imagery."

"How to Rephrase Effectively"

Change the wording of text while retaining its original meaning.

EXAMPLES:

Original: "The quick brown fox jumps over the lazy dog."

REPHRASED:

"A swift fox leaped over a sleeping dog."

Original: "We need to address the challenges facing our team."

REPHRASED:

"It's essential to tackle the issues our team is encountering."

"Avoiding Plagiarism"

Ensure originality and proper sourcing in content creation.

TIPS:

- **Paraphrase and Cite Sources:** Use your own words and cite original sources where necessary.
- **Use Tools:** Leverage plagiarism checkers to verify content originality.
- **Add Unique Insights:** Include personal experiences or new perspectives to make content distinctive.